Special circumstances:

1. Changes affecting Teacher Education programs need to be approved by the Teachers Academy before going to UCC/GSC.

2. Existing approved courses being submitted for a General Education Core (GEC) category or marker designation should go directly to the chair of the appropriate GEC Committee. See current Curriculum Guide for further details. These courses need to be reviewed by School/College CC only if changes are being proposed.

3. Routine changes are sent directly to UCC or GSC; a copy must be sent to the School/College CC via the Department Representative.

4. Experimental courses must be approved by the Dean before being submitted to either the UCC or GSC. Since the Dean’s designate may consult with the School/College CC prior to the Dean approving the course, a copy of the proposal should be sent to the School/College CC via the Department Representative.