



- Undergraduate students at UNCG who plan to undertake graduate study at UNCG, and who lack no more than 12 semester hours of work to fulfill all requirements for the bachelor's degree, may enroll in The Graduate School.
- Total graduate credit obtained in this dual status may not exceed 12 hours.
- Students must apply for admission to a graduate program before requests for dual registration can be approved, but do not have to be formally admitted until the end of the semester in which credit is earned.
- For dual registration status, the approval of the Dean of The Graduate School and the student's major advisor are required.
- **Students should be advised that approval for dual registration neither guarantees nor constitutes acceptance into any graduate program.**

**STEP 1**—To Be Completed by the Student

Full Legal Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_  
*Last First Middle*

E-Spartan E-mail Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

*I would like to enroll in graduate level courses to pursue a graduate degree while completing my undergraduate degree at UNCG.*

*I have submitted an application to The Graduate School.*

*I understand that I need to apply through UNCGenie for an undergraduate degree for the graduation term:* \_\_\_\_\_  
*Fall or Spring or Summer Year*

\_\_\_\_\_  
*Student Signature Date*

**STEP 2**—To Be Completed by the University Registrar's Office

Student has 12 semester hours or fewer to complete for an undergraduate degree:  Yes  No

\_\_\_\_\_  
*URO Authorization Signature Date*

**STEP 3**—To Be Completed by the Advisor

Student recommended for dual registration:  Yes  No: \_\_\_\_\_  
*Rationale*

\_\_\_\_\_  
*Advisor Signature Date*

**STEP 4**—To Be Completed by The Graduate School

Student granted permission for dual registration for the graduation term \_\_\_\_\_ :  
*Fall or Spring or Summer Year*

Yes  No: \_\_\_\_\_  
*Rationale*

\_\_\_\_\_  
*The Graduate School Signature Date*