



IMPORTANT INFORMATION FOR GRADUATING STUDENTS 2026 SPRING SEMESTER

Please note the following points carefully. Refer to [University Catalog](#) and consult with your major advisor for further regulations and information.

**IT IS THE STUDENT'S RESPONSIBILITY TO BE THOROUGHLY FAMILIAR
WITH ALL GRADUATE SCHOOL REQUIREMENTS AND DEADLINE DATES.**

GRADUATION

The deadline to submit the Application for Graduation is Tuesday, January 20. All graduate students who are completing degree, or certificate requirements during the 2026 Spring Semester must submit an Application for Graduation online through [UNCGenie](#). In addition to completing academic requirements for the degree or certificate, **students must have their account cleared in the Cashiers and Student Accounts Office before diplomas or transcripts can be released.** Diplomas will be mailed to the address provided on the student's Application for Graduation in mid to late June.

SPRING 2026 DEADLINES FOR DOCTORAL CANDIDATES

Tuesday, January 20	Deadline to submit application for all students completing degree requirements during the 2026 Spring Semester, 11:59 pm.
Wednesday, March 18	Final date for oral examination in defense of dissertation for doctoral candidates. Final Oral Examination Schedule form must be filed with The Graduate School two weeks prior to examination, 5:00 pm.
Wednesday, March 25	Deadline to submit online dissertation via ProQuest and original signed title and approval pages to The Graduate School for approval, 11:59 pm.
Thursday, April 30	Final date for complete clearance of spring candidates for degrees, including online submission of approved dissertation to The Graduate School (late copies will NOT be accepted) and payment of fees owed the University , 5:00 pm.

SPRING 2026 DEADLINES FOR MASTER'S CANDIDATES

Tuesday, January 20	Deadline to submit application for all students completing program requirements during 2026 Spring Semester, 11:59 pm.
Friday, January 30	Deadline to submit original or revised Plan of Study if changes made to original, or a Curriculum Modification Form for those on DegreeWorks, 5:00 pm.
Tuesday, April 7	Deadline to submit electronic thesis to The Graduate School via ProQuest for approval, 11:59 pm.
Thursday, April 30	Final date for complete clearance of spring candidates for degrees, including submission of approved online thesis and original signed title and approval pages to The Graduate School (late copies will NOT be accepted) and payment of fees owed the University , 5:00 pm.

Master's candidates should check with their major department for specific dates of comprehensive examinations and oral examinations (if required).

GRADUATION FEE

The graduation fee (\$35 for certificates, \$125 for master's, \$125 for doctorate) will be posted to your student account. **After** the charge has been posted to your student account, payment should be made to the Cashiers and Student Accounts Office.

REGISTRATION IN THE FINAL TERM

All graduate students must be enrolled for at least 1 hour of graduate level credit during the semester in which they are scheduled to receive their degrees. This may include extension courses (801/802/803). For a full explanation of this policy, see [*The University Catalog*](#).

PLANS OF STUDY / DEGREEWORKS

For students who began their program **prior to Fall 2024**: Deadline for plan of study submission. If changes were made to the original master's Plan of Study, a revised Plan of Study must be submitted to The Graduate School <grsenrol@uncg.edu> by the end of the third week of classes (January 30th). A Plan of Study is also required for all certificate programs. Degree/certificate audits will not be processed until a Plan of Study has been received.

For students who began their program **Fall 2024 or later**: DegreeWorks will be used in lieu of a plan of study. January 30th is instead the deadline for your program director or advisor to submit curriculum modification forms to update your DegreeWorks audit.

THE PREPARATION OF THESES AND DISSERTATIONS

Our detailed templates are intended to lend a uniform appearance to theses and dissertations at The University of North Carolina at Greensboro and must be followed by all disciplines. While it is recognized that papers from divergent areas of study will exhibit differences, certain requirements of format are necessary.

You can find our templates and other relevant information here: <https://grs.uncg.edu/enrolled/etd/>

ADMISSION TO CANDIDACY IN DOCTORAL PROGRAM

Before applying for admission to candidacy, the student must have met any special conditions that may have been attached to his/her admission, completed all course work, passed the written and oral preliminary examinations, submitted the Dissertation Proposal Approval form, and satisfied any language and any skill requirements. The student makes formal application in The Graduate School.

INCOMPLETE GRADE(S)

An incomplete may be removed by completion of the deferred course requirements within 6 months from the last day of examinations in the term in which the course was taken. An I not removed within this time limit automatically becomes an F. No grade of I on any course, including work not required for the student's degree program, may be carried beyond graduation. A grade of I cannot be removed with a grade of W.